

# Leaffield C.E. Primary School

The Green, Leaffield, Witney, Oxfordshire, OX29 9NP

Tel: 01993 878273

Email: office.3124@leaffield.oxon.sch.uk

Web: www.leaffield.oxon.sch.uk

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Headteacher: Ms Faye Dean



## Job Description: After School Club Leader

### ESSENTIAL CRITERIA

#### Educational achievements, qualification, training and knowledge

- Level 2 qualification in Playwork OR
- Level 2 early years/childcare qualification AND evidence of commitment to achieve the above OR
- Level 3 qualification in Playwork OR
- A commitment to obtain a Level 2 qualification in Playwork.
- Understanding of Safeguarding.
- Good standard of basic spoken and written English.

#### Experience

- Experience of working with children in a paid or unpaid capacity.
- Experience of working as part of a team.

#### Job related aptitude and skills for this post:

- Ability to communicate effectively with adults and children.
- Ability to use initiative within framework of policies and procedures.
- A commitment to high quality inclusive childcare and play.
- Ability to attend work regularly and on time.

#### Personal qualities:

- A positive approach to learning and gaining new skills through teamwork and training opportunities.
- Ability to maintain confidentiality.

#### Special requirements:

- Satisfactory Disclosure Barring Service check.
- Ability to occasionally attend meetings/events outside normal hours of work for this post.

#### Physical:

- Ability to move equipment/small items of furniture when setting up/clearing play area.

#### Equal opportunities:

- Commitment to and understanding of the principles of equal opportunities for all, in employment and the delivery of services.